

Record of officer decision

Decision title:	Project Management / Employer's Representative Services for Hereford Enterprise Zone
Date of decision:	9 June 2020
Decision maker:	Director for Economy and Place
Authority for delegated decision:	A cabinet member decision taken on 15 th August 2019 (Phase 5 budget for the HEZ infrastructure project) gives the Director of Economy and Place the authority to implement interventions relating to this work. The full report and decision notice (Enterprise Zone Capital Interventions Phase 5) can be found here (http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?id=6182)
Ward:	Dinedor Hill
Consultation:	Governance have provided confirmation that the proposed work falls under the Phase 5 budget for HEZ infrastructure (as above) which gives the Director of Economy and Place the authority to implement. The commercial team have been consulted throughout the process to ensure that contract procedure rules correctly followed, and have confirmed that the contract can be issued.
Decision made:	Award of contract to Summers Inman Construction and Property Consultants LLP for providing project management/employer's representative services to Hereford Enterprise Zone for a period of up to 18 months. The cost of providing this service is £392.50 per day, up to a maximum value of £48,000.
Reasons for decision:	<p>One of the key HEZ's objectives is to achieve a sustained level of new quality employment generating developments across the Zone. This is being achieved primarily by encouraging developers and owner occupiers to buy land and develop within the Zone and secondly by direct development by the Council/Zone Board itself.</p> <p>Experience has shown that in order to secure those sales or direct developments, the land needs to be development ready. This means that ground investigations, other surveys, remediation works, infrastructure (roads, services) are all completed or the works co-ordinated with the sales.</p> <p>In order to help achieve those objectives, services are needed to support the Zone's Managing Director in taking project activity forward, through project management and employer's representative services.</p>
Highlight any associated risks/finance/legal/equality considerations:	The tender opportunity was advertised by open tender via the Council's procurement portal, and evaluated according to cost and quality.
Details of any alternative options considered and	None. These services operate on an ad hoc basis. The work is not regular

rejected:	and cannot be allocated to set days of the week. When required, speed and certainty of response is important as investment enquiries are inevitably urgent and the Zone's and Council's reputations (and potential success with a sale) is dependent on dealing with its customers quickly. The chosen company has confirmed its ability to meet this requirement.
Details of any declarations of interest made:	None

Signed

Richard Ball
Director for Economy & Place

Date: 9 June 2020